

Hugglescote & Donington le Heath Parish Council

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Notice of an Ordinary Parish Council Meeting

To: The Chairman and Members of Hugglescote and Donington le Heath Parish Council

15th November 2024

Dear Councillor.

I hereby give notice that an **Ordinary Meeting** of **Hugglescote and Donington le Heath Parish Council** is to be held on **Thursday 21st November 2024** at the Community Centre, Grange Road, Hugglescote. Commencing at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting set out in the agenda below.

A printed copy of the agenda will be available at the Hugglescote Community Centre and available on the parish council web site; www.huggdonpc.org.uk or emailing the Clerk at clerk@huggdonpc.org.uk.

Members of the public and press are welcome to attend.

Yours faithfully



Simon Weaver

Clerk to the Council

1 Apologies for Absence

To receive and approve reasons for absence. Members are reminded to give apologies of absence and reasons to the Clerk at their earliest convenience.

2 Declarations of Interest

To receive any disclosable pecuniary and non-pecuniary interests from members on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during a meeting that has not been disclosed under this item, the member must immediately disclose it.

3 Dispensations

To receive any applications for dispensation.

4 Policing

Report from Local Police Officers, (Bardon Hill Beat Team).
Updates will be circulated prior to the meeting.

5 Ward & County Councillors Reports

To receive ward members reports on relevant matters affecting the Parish.
(for information only).

6 Public Session (up to 15 minutes)

Business of the meeting to stand aside for members of the public to address the Council in relation of any item of council business on the agenda or request matters to be discussed at subsequent meeting.

7 Green Spaces Ashburton Road

To update on developments.

8 Ashburton Road Asset of Community Value (ACV) Right to Bid Full Moratorium

The Clerk reports under the terms of the ACV a bid was made to the Harley Trust to purchase the freehold interest Recreation Ground. The Secretary to the Trust reports; *I am instructed to politely decline the offer to acquire the freehold interest in the Ashburton Road Recreation Ground. I would like to thank the Hugglescote Parish Council for its offer and interest in the Recreation Ground.*
I would also like to clarify for avoidance of doubt that it remains my client's intention to support the transfer of the recreation ground lease from North West Leicestershire District Council to Hugglescote Parish Council, to enable its continued use as a playing field and for recreational activities. I understand legal representatives have been appointed in this regard.

To Note

9 Ashburton Road Lease

To update on developments in reassigning the Harley Trust lease between the District Council to the Parish Council.

10 Minutes

To approve the minutes of the Ordinary Meeting held on 17th October 2024.

11 Planning Matters for Comment or Information Updated details to be circulated.

Please note that all applications can be viewed online at:

<http://plans.nwleics.gov.uk/public-access/search.do?action=simple&searchType=Application>

(a) To Consider Applications Received.

Applications received after the printing of this agenda will be reported to this meeting.

(i) App ref 24/01298/FUL
90 Ashburton Road Hugglescote
Alteration and extension of existing dropped kerb

(ii) App Ref 24/01372/TCA
60 Dennis Street Hugglescote
Works to trees

(iii) App ref 24/01162/FUL
Louella Stud Grange Road Hugglescote
Erection of 6 Dwellings

(b) Planning Group

Comments made to applications previously received are appended to the minutes and have been circulated and forward to the Planning Authority

(c) Decisions Made Permit / Withdrawn / Refused Application

Permit

- (i) The Cottage Farm Lane Works to Trees
- (ii) Grange Road Amended House types
- (iii) IC Discounts Station Road 5 Flats
- (iv) 111 Station Road Hugglescote Erection of two storey rear extension

12 Street Naming Development of 24 plots 80 Forest Road

NWLDC, advise they have received an application for a new street to be named for the development at 80 Forest Road Hugglescote and have requested Members suggestions. Details of the development have been circulated for information.

The developer suggests that the estate / road could be named Church View.

Members Instructions Sought

13 Planning Application Response Wizard Application

To update on implementation of this application.

14 Neighbourhood Plan Review 2024-25

To consider any matters relating to the review.

15 Biodiversity Policy

To consider the adoption of a policy which will help inform the review of the Neighbourhood Plan. Model policy attached for information.

Members Instructions Sought

16 Whitwick Mining Disaster Memorial Sites David Wilson Homes Development

To receive an update on any developments regarding the transfer of sites from David Wilson Homes to the Parish Council.

17 Finance

(a) Bank Reconciliation

To receive the bank reconciliation for November 2024

(b) Accounts for Payment

To approve payments for November 2024.

(c) Reserves

To receive and update reserves.

18 Precept / Budget 2025-26

In preparation, to consider projects, in order to submit the precept request in January

19 S106 Funding Play Equipment Improvements Millfield.

Following a site survey visit the cost in providing this equipment has increased from £19,810 to 21830 leaving a shortfall of £2,020, S106 funds received totalled £19,227.

The clerk has applied for funding £1629.00 from UK SPF Community Grant (Levelling Up) Fund administered by NWLDC to offset part of the additional increase leaving a deficit of £974.00 which can be met from existing budgets.

Recommendation

To approve the revised quotation, note the application for SPF funding and meet any shortfall from existing budgets.

Resolution Required

Community Activities

20 Christmas Card 2024

To update on the designs selected and the chosen winning design for year's Christmas Card in conjunction with Hugglescote Community Primary School.

21 Remembrance Day events

To consider any residual matters.

22 Village Fete 7 June 2025

Cllr Pearson to feedback following the start up meeting held for next year's fete.

23 Projects to consider

24 Community Projects to Update

(a) Christmas Tree Ashburton Road.

(b) Food Workshop February half term 1620's House (Cllr Ali)

Environmental Issues

25 Land and Property

(a) Confirm any actions taken

- (i) Millfield Pavilion remedial electrical work due to meter tripping out
Costs of works will be reported once obtained.

(b) Reports Received to Action / Consider

- (i) Removal of trees Clustom Road open space
Following inspection, the sugar maples affecting this property will grow to be very large. They are planted in the wrong place too close to the boundary hedge and will need to be managed at least every 2 years to keep them back from the property recommended that two Maple trees are removed due to their proximity to a property and replaced.

(c) Reports to note

26 Environment, Highways and Parking

(a) Environment:

(b) Highways: to update on any reports received

27 Consultations

(i) **Ministry of Housing, Communities and Local Government consultation on remote meetings**

The government has launched a [consultation](#) on the detail and practical implications of allowing remote and hybrid attendance at local authority meetings. Responses are invited from elected members from all types and tiers of authorities, local authority sector representative organisations and members of the public. The deadline is 19 December.

(ii) **Leicestershire Police Confidence Survey**

This survey is your chance to have your say and give your views about Leicestershire Police. The information provided will be used to improve the service we offer to our communities.

[Please click here to complete the survey](#)

28 Parish Clerk Report

To Follow

29 To note correspondence and agree suitable responses

30 Councillors Reports

To receive reports from Members which may be of interest to the Parish Council. (Matters not discussed elsewhere on the agenda).

31 Parish Newsletter Bear Facts and Social Media

To consider provision of articles and information for inclusion / distribution using the council's newsletter / social media channels.

32 To agree items for future agenda items No discussion required,

33 Future Meetings and Events

Community Tidy up Saturday 7th December 2024

Ordinary Meeting of the Parish Council Thursday 19th December 2024

17 Date of December's 2023 Parish Council Meeting.

The Clerk reports that December's Council meeting is timetabled for Thursday 21 December. Given the proximity to Christmas it is suggested that this meeting is moved to Thursday 14 December 2023, rooms are available.

27 Consultations

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28 Parish Clerk Report

To Follow

29 Date of Decembers Meeting

The Clerk reports that December's Council meeting is timetabled for Thursday 19th December. Given the proximity to Christmas, a suggestion is that this meeting could be moved to Thursday 12th December 2024,

Members Views are Sought

30 To note correspondence and agree suitable responses

31 Councillors Reports

To receive reports from Members which may be of interest to the Parish Council. (Matters not discussed elsewhere on the agenda).

32 Parish Newsletter Bear Facts and Social Media

To consider provision of articles and information for inclusion / distribution using the council's newsletter / social media channels.

33 Agree items for inclusion in the next or future agendas

34 Future Meetings and Events

Community Tidy up Saturday 7th December 2024

Ordinary Meeting of the Parish Council Thursday 19th December 2024